**Calendar View in moonstride (Customers)**

*Effortlessly view important customer-related events—such as birthdays and anniversaries—on an interactive calendar to help personalise your customer engagement and outreach.*

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**1. Calendar View Overview**

The Calendar View allows you to quickly visualise special dates and important events linked to your customers—such as birthdays or anniversaries. This view ensures you never miss an opportunity to send greetings or personalised offers.

**2. Accessing Calendar View**

To open the Calendar View for customers:

* Use the **Calendar View** button at the top left of the Customer List screen, **or**
* Navigate via: CRM → Customer → Calendar View

[Insert screenshot here: Customer List, highlighting Calendar View button and navigation menu]

**3. Navigating and Using the Calendar**

Once on the Calendar View screen, you can:

* Select the display mode: **Month, Week, Day, or List** views.
* Move through the calendar using the "<" (previous) and ">" (next) buttons to jump between dates, months, or years.
* Instantly see which customers have birthdays, anniversaries, or other special events on a particular date.

[Insert screenshot here: Calendar View with months/days and navigation arrows visible]

**4. Viewing Event Details**

* Click any event or date dot on the calendar to see a pop-up or detail panel showing:
  + The name of the customer(s) with the event
  + The type of event (e.g., birthday, anniversary)
  + Any linked customer information

[Insert screenshot here: Calendar event detail pop-up or sidebar, showing customer details for the date selected]

**5. See Also**

* [Creating a New Customer / Passenger](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Source of Customer Tracking](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)
* [Sending Customer Notifications](https://platform.openai.com/playground/prompts?preset=preset-llp5NhIOF1eArNsL6eNRDo41)

**Summary**

With Calendar View in moonstride, you'll always have ahead-of-time visibility on key customer events, helping you build stronger relationships and delight your clients.